



Employment Application

Last Name	First Name	M.I.	Date	
Other names by which you have been known (for date verification & reference checking purposes):				
Home Phone:	Business Phone:	Email:		
Permanent Address:	City	State	Zip Code	

What position are you applying for? _____ Pay Desired: \$ _____

Are you eligible to work in the US and able to provide proof of legal right to work upon hire? Yes No

Are you at least 18 years of age? Yes No

If you are under and still in high school, you may be required to provide a work permit upon hire.

How did you hear about this career opportunity?

- Employee Referral: _____
 Polaris Wealth Website
 Recruitment Website (e.g., Indeed, Monster, etc.)
 Other: _____

Have you ever been employed by or contracted with Polaris Wealth or any of its affiliates? Yes No

If so, when? _____

Have you previously interviewed for another position with Polaris Wealth? Yes No

If so, when? _____

Education History	School	City, State	Major	Diploma/Degree
High School				
College				
Graduate School				
Apprentice, Bus. Or Voc. School				

If a license or certification is required for the job you've applied for (as noted on the job posting), do you have the license or certification? Yes No

Name of license/certification: _____ License/certification number: _____

If you're applying for a job that requires you to drive (as noted on the job posting), do you have the appropriate valid driver's license? Yes No

PLEASE NOTE: Your application may not be considered unless every question in this section is answered. Since we will make every effort to contact previous employers, the correct telephone numbers of past employers are critical.

List all employment activity for the past 10 years, starting with your most recent position. If you need additional space, please add additional pages.

A resume may be attached but will not be accepted in place of any information required on this form.

Employment History

Company Name	Street Address	City, State, Zip Code
Supervisor Name	Phone	May we contact employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Starting Job Title	Final Job Title	Dates of Employment (From mo/yr To mo/yr)
Reason for leaving		
Job Duties		
Company Name	Street Address	City, State, Zip Code
Supervisor's Name	Phone	May we contact employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Starting Job Title	Final Job Title	Dates of Employment (From mo/yr To mo/yr)
Reason for leaving		
Job Duties		
Company Name	Street Address	City, State, Zip Code
Supervisor's Name	Phone	May we contact employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Starting Job Title	Final Job Title	Dates of Employment (From mo/yr To mo/yr)
Reason for leaving		
Job Duties		
Company Name	Street Address	City, State, Zip Code
Supervisor's Name	Phone	May we contact employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Starting Job Title	Final Job Title	Dates of Employment (From mo/yr To mo/yr)
Reason for leaving		
Job Duties		

In what software programs are you proficient? _____

References: Please list the names and current phone numbers of three people not related to you who have knowledge of your work performance.

Full Name	Home Phone
Employer/ Company	Work Phone
Full Name	Home Phone
Employer/ Company	Work Phone
Full Name	Home Phone
Employer/ Company	Work Phone

Applicant Certification

I hereby certify that all information contained in this application is true and correct to the best of my knowledge. I understand that any omission or misrepresentation of any information contained in this application or any document used to apply for employment will be cause for rejection of this application or termination if I am employed, regardless of the time elapsed before discovery.

I hereby authorize all my references, and current and former employers and their employees, past or present, to give the Company any and all information concerning my employment history, work performance, and/or character. I also authorize that all my former schools may give the Company any or all information concerning my education.

In addition, I understand and agree that any offer of employment may be conditioned upon my completion (and the Company's consideration) of a post-offer criminal history questionnaire, and/or the successful outcome of a background check, and that this Employment Application is not an offer of employment by the Company.

I understand and agree that, if hired, my employment with the Company is "at will." This means that my employment is for no definite period and may be terminated with or without cause, at any time and for any reason, or no reason, at the option of either the Company or myself. While other personnel policies and programs exist and may be changed from time to time, I understand that my "at-will" employment status cannot be changed unless by a written agreement expressly changing it, signed by the Company Managing Partner.

Date: _____

Signature: _____

It is our policy and intent to provide equal opportunity to all persons without regard to race, color, religion, political affiliation, sex/gender, (including gender expression/identity, pregnancy, childbirth and related medical conditions) marital status, registered domestic partner status, sexual orientation, age, ancestry, national origin, veteran status, disability, medical condition, genetic characteristics, and/or any other basis protected by law. This policy covers all facets of employment including, but not limited to: recruitment, selection, placement, promotions, transfers, demotions, terminations, training, and compensation.

Additional Information: Please provide any additional information here.
